

North Schuylkill



Board of School Directors Public Meeting Agenda

Wednesday, May 15, 2019

7:00 a.m.

North Schuylkill Jr./Sr. High School
Ashland, PA

Mr. Charles Hepler
Board President

Dr. Robert Ackell
Superintendent

1. Opening

- 1.1 Pledge of Allegiance
- 1.2 Roll Call
- 1.3 Invitation to Public to Speak on Agenda Items

2. Recognition of Guests

3. Approval of Minutes

A motion is requested to approve the minutes of the meetings referenced below:

- 3.1 Minutes of Regular Meeting – April 17, 2019
- 3.2 Minutes of the Committee of the Whole Meeting – April 17, 2019
- 3.3 Minutes of the Finance Committee Meeting – May 8, 2019
- 3.4 Minutes of the Physical Facilities Committee Meeting – May 8, 2019
- 3.5 Minutes of the Curriculum & Instruction Committee Meeting – May 8, 2019
- 3.6 Minutes of the Food Service, Safety & Transportation Committee Meeting – May 8, 2019
- 3.7 Minutes of the Extracurricular Programs Committee Meeting – May 8, 2019
- 3.8 Minutes of the Policy/Legislative Committee Meeting – May 8, 2019
- 3.9 Minutes of the Personnel Committee Meeting – May 8, 2019

4. Finance Committee Report (Mary Anne Woodward – Chairperson, Tom Fletcher, Ed Balkiewicz)

- 4.1 A motion is requested to approve the financial reports and check registers as listed and included in Board packets.
 - 4.1.1 Financial Summary – Budget Comparison – April 2019
 - 4.1.2 Financial Summary – Prior Year Comparison – April 2019

- 4.1.3 General Fund Cash Accounts – April 2019
- 4.1.4 Capital Reserve & Capital Project Funds Financial Summary – April 2019
- 4.1.5 Athletic Fund Summary – April 2019
- 4.1.6 Food Service Operating Statement – April 2019
- 4.1.7 Expenditures – Check Register – 4/18/2019 through 5/15/19

- 4.2 A motion is requested to approve the Vaccine Administration Program Agreement with Rite Aid as presented to the Board.
- 4.3 A motion is requested to award the bid to Waste Management, Coal Township, PA, for Trash Disposal/Recycling Services for school years 2019-2020, 2020-2021 and 2021-2022 as presented to the Board.
- 4.4 A motion is requested to approve the School District’s “Proposed Final Budget” for the 2019-2020 fiscal year in the amount of \$30,714,288.00 in accordance with School Board Policy.
- 4.5 A motion is requested to establish the current local taxes and to set up real estate tax rates in accordance with School Board Policy as follows in support of the budget for the 2019-2020 fiscal year.

	<u>2018-2019</u>	<u>2019-2020</u>
Real Estate – Schuylkill County	41.34 mills	42.34 mills
Real Estate – Columbia County	41.34 mills	42.34 mills
Occupational Assessment	\$218.50	\$218.50
Real Estate Transfer*	1.0%	1.0%
Earned Income Tax*	1.0%	1.0%
Local Services Tax	\$5.00	\$5.00
Per Capita 511 Tax	\$0.00	\$0.00
Per Capita 679 Tax	\$0.00	\$0.00

* 0.5% for school district; 0.5% for municipalities

- 4.6 A motion is requested to approve the following dates for Real Estate and Occupational Assessment Tax payments:

Discount Period – ends August 31, 2019

Regular (face amount) period – ends October 31, 2019

Tax installments no later than the following dates:

- August 31, 2019
- September 30, 2019
- October 31, 2019

- 4.7 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:

45-8-138 – 361 West Preston Street, Girardville
– \$1,000.00

- 4.8 A motion is requested to approve an Intergovernmental Cooperation Agreement and Memorandum of Understanding between the Schuylkill County Land Bank and the North Schuylkill School District.
- 4.9 A motion is requested to authorize the Solicitor to enter into stipulation to consent to relief requested in petition regarding taxes on the Land Bank Property.

5. Communications

Correspondence:

Dr. Gregory Koons, Schuylkill Intermediate Unit 29
Honorable Dan Meuser

6. Other Committee Reports

- 6.1 **Physical Facilities** (Glenn Weist – Chairperson, Ed Balkiewicz, Doug Gressens)

6.1.1 A motion is requested to approve, as presented, the following Facility Use Applications, pending appropriate insurance and facility availability. All Facility Use Applications are contingent upon availability and cannot interfere with District activities or events. Fees will be applied where applicable.

6.1.1-1 ThinkBIG to use the NSE Cafeteria for Kindergarten Prom on April 17, 2020 from 1:00 p.m. to 5:00 p.m. and April 18, 2020 from 12:00 p.m. to 9:00 p.m.

6.1.1-2 Junior High TAT to use the JSHS Cafeteria for a Spring Dance on March 13, 2020 from 1:00 p.m. to 11:00 p.m.

6.1.1-3 ThinkBIG to use the JSHS Cafeteria for a Toy Bingo Fundraiser on February 14, 2020 from 3:00 p.m. to 9:00 p.m.

6.1.1-4 SADD to use the JSHS Cafeteria for the Winter Formal on December 6, 2019 from 1:00 p.m. until December 7, 2019 at 11:00 p.m.

6.1.1-5 TAT to use the JSHS Gym for a Dodgeball Tournament on October 26, 2019 from 9:00 a.m. to 2:00 p.m.

6.1.1-6 Spartan Track and Field Booster Club to use Spartan Stadium at Ghosh Field (if available) or the former Cardinal Brennan Gym and Fields for an End of Season Picnic on May 21, 2019 from 4:00 p.m. to 7:00 p.m.

6.1.1-7 The Anthracite Youth Wind Symphony to use the JSHS Auditorium and Band Room for Rehearsals and a Concert every Sunday from June 16, 2019 through July 28, 2019 from 5:00 pm. to 9:00 p.m.

6.1.1-8 Teresa Lynch, Third Grade Teacher, to use the Swimming Pool for a Good Behavior Reward for Third Grade Students on May 2, 2019 from 12:30 p.m. to 2:30 p.m.

6.1.1-9

The following requests to use the pool, with fee applied to the requests:

◆ Jessica Krevinas on June 8, 2019 from 12:00 p.m. to 3:00 p.m.

◆ Amanda Kakol on June 9, 2019 from 1:00 pm. to 4:00 p.m.

◆ Rebecca O'Neill on May 18, 2019 from 5:00 pm. to 7:00 p.m.

6.1.1-10 Schuylkill YMCA to use the Swimming Pool for a Swim Meet on July 2, 2019 from 4:00 p.m. to 9:00 p.m.

6.1.1-11 Schuylkill YMCA to use the Swimming Pool for Swim Practices (this is a revised schedule) from May 20, 2019 through June 10, 2019 on Fridays and Saturdays from 5:00 p.m. to 8:00 p.m. and Sundays from 8:00 a.m. to 10:00 a.m.

6.1.1-12 Schuylkill YMCA to use the Swimming Pool for Swim Practices (will only be used if it is too cold to swim outdoors) on June 10, 12 and 14, 2019 from 8:00 a.m. to 10:00 a.m.

6.1.1-13 Dave Mullany, Pottsville Boys Basketball to use the NSE Gym and the JSBS Gym for the AFBE Basketball Tournament on May 17, 2019 from 3:00 p.m. to 10:30 p.m., May 18 and 19, 2019 from 8:00 a.m. to 6:30 p.m. The fee for use will be \$1,200.00.

6.1.2 A motion is requested to approve the proposal from R.B. Myers Co. LLC, Lawrenceville, New Jersey, for the Sand and Repair of the Cardinal Brennan Gymnasium Floor at a cost of \$18,900.00, as presented to the Board.

6.1.3 A motion is requested to approve the proposal from B&R Services, Inc., Nuremberg, PA, for the Floor Stripping Summer Project at a cost of \$23,925.00, as presented to the Board.

6.1.4 A motion is requested to approve the proposal from Whistle Stop Fence Company, Catawissa, PA, for fencing at the stadium entrance at the salt shed in the amount of \$3,990.00, as presented to the Board.

6.1.5 A motion is requested to approve the proposal from Whistle Stop Fence Company, Catawissa, PA for fencing at the baseball field foul lines in the amount of \$5,250.00, as presented to the Board.

6.2 **Personnel** (Tom Fletcher – Chairperson, Doug Gressens, Mary Anne Woodward)

6.2.1 A motion is requested to approve the Act 93 building assignments and salaries for the 2019-2020 school year as per the attachment.

- 6.2.2 A motion is requested to approve a stipend of \$500 to Melissa Pernet, District Head Cook, for her ServSafe Certification.
- 6.2.3 A motion is requested to approve, upon receipt of all appropriate documentation, Scott Forney as an Extended School Year (ESY) Behavior Specialist Substitute at his 2019-2020 hourly rate from June 18, 2019 through July 25, 2019.

The following motion items 6.2.4 through 6.2.13 are in accordance with the NSSD/NSEA Collective Bargaining Agreement and District policies and procedures.

- 6.2.4 A motion is requested to approve a childbearing/childrearing leave request submitted by Jamie Swartz, Elementary Teacher, effective on or about September 18, 2019, until on or about December 3, 2019. She will use approximately 55 sick days.

- 6.2.5 A motion is requested to approve the Department Chairpersons for the 2019-2020 school year as listed:

Business	Michelle Misiewicz	\$ 600.00
English	Heather Schlein	\$1,000.00
Guidance	Joseph Tomtishen	\$ 600.00
Math	Jennifer Rex	\$ 850.00
Foreign Language	Lindsay Furman	\$ 550.00
Science	Marybeth Sugrue	\$ 850.00
Social Studies	John Cuthie	\$ 750.00
Special Education	Christine Greblick	\$1,150.00
Tech Ed/Fmly Cnsmr Scnc/ Fine Arts/Phys Ed	Kelly Stone	\$1,150.00

- 6.2.6 A motion is requested to approve the Grade Level Coordinators for the 2019-2020 school year as listed:

Kindergarten	Jessica Borden	\$ 850.00
First Grade	Susan Burns	\$ 850.00
Second Grade	Jessica Wiscount	\$ 800.00
Third Grade	Aileen McCabe	\$ 800.00
Fourth Grade	Karla Herring	\$ 800.00
Fifth Grade	Tammey Fey	\$ 800.00
Sixth Grade	Tabitha Walsh	\$ 800.00
Specials – Co-Curriculars	Richard Leibig	\$ 850.00
Special Education	Paula Hornberger	\$1,100.00
Title I	Beth Huntsinger	\$ 650.00

- 6.2.7 A motion is requested to acknowledge the transfer/change of assignment for the following individuals beginning with the 2019-2020 school year:

Allison Bennett – K-3 Learning Support to K – 2nd Learning Support
 Mary Lou Leibensperger – 2nd Grade to 3rd & 4th Learning Support
 Erin Anderson – 4th – 6th Learning Support to 5th & 6th Learning Support

- 6.2.8 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Kayla Witt as an Elementary Teacher at a starting salary of \$38,000.00, Step 1, Bachelor's, effective beginning with the 2019-2020 school year.
- 6.2.9 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Michael Yablonsky as an Elementary Teacher at a starting salary of \$38,000.00, Step 1, Bachelor's, effective beginning with the 2019-2020 school year.
- 6.2.10 A motion is requested to approve the union professional employee positions, building assignments and salaries for the 2019-2020 school year as per the attachment.
- 6.2.11 A motion is requested to approve fifteen additional summer work days for all Secondary and Elementary Guidance Counselors with five additional days beginning June 10, 2019, five additional days in July and five additional summer days prior to the start of the 2019-2020 school year. Compensation will be at their daily rate applicable for the school year with which the work is done.
- 6.2.12 A motion is requested to approve the following individuals as Homebound Teachers for the 2019-2020 school year at the rate of \$35.00 per hour:

Ann Subick
Kelly Boyer

Michelle Misiewicz
Karla Herring

- 6.2.13 A motion is requested to approve fifteen additional summer work days for all Secondary and Elementary Guidance Counselors with five additional days beginning June 10, 2019, five additional days in July and five additional summer days prior to the start of the 2019-2020 school year. Compensation will be at their daily rate applicable for the school year with which the work is done.

The following motion items 6.2.14 through 6.2.18 are in accordance with the NSSD/NSESPA Collective Bargaining Agreement and District policies and procedures.

- 6.2.14 A motion is requested to approve an Intermittent FMLA leave request for Linda Lazar, Guidance Secretary.
- 6.2.15 A motion is requested to accept the notice of intent to retire for Diane Reed, Part-Time Cafeteria Worker, effective June 4, 2019.
- 6.2.16 A motion is requested to accept the verbal resignation of Brittany Trimble, Part-Time Special Education Aide, effective April 30, 2019.
- 6.2.17 A motion is requested to approve the union classified employee positions, building assignments and wage rates for the 2019-2020 school year as per the attachment.

6.2.18 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of the following individuals as Temporary Part-Time Summer Maintenance/Custodians for the Summer of 2019 at a rate of \$9.50 per hour, effective June 10, 2019:

Terry Senglar	Nicole Wehry
Wendy Harhigh	Jennifer Ryan
Dennise Wise	

6.2.19 Information Item

6.2.19-1 A list of names of applicants for employment and a list of names of individuals who have submitted letters of interest but for whom no applications have been received to date.

6.3 **Curriculum and Instructional Programs** (Sue O'Neill – Chairperson, Tom Fletcher, Glenn Weist)

6.3.1 A motion is requested to approve the Gifted Manual (GMDE and GIEP Process – Procedures and Guidelines) for the 2019-2020 school year as presented to the Board.

6.3.2 A motion is requested to approve the Section 504 Manual for the 2019-2020 school year as presented to the Board.

6.3.3 A motion is requested to approve the Dual Enrollment Agreement with Indiana University of Pennsylvania effective for five (5) years from the date of the final signature on the agreement.

6.3.4 A motion is requested to approve the revised 2018-2019 Title I Letter of Agreement between the North Schuylkill School District and the Schuylkill Intermediate Unit for North Schuylkill children attending non-public schools.

6.3.5 A motion is requested to approve an Affiliation Agreement with Kutztown University for Educational Field Experiences.

6.4 **Food Service, Safety, Transportation** (Janine Simms – Chairperson, Glenn Weist, Mary Anne Woodward)

6.4.1 A motion is requested to approve The Nutrition Group as the District's Food Service Provider for the 2019-2020 school year with a projected profit of \$151,776.00.

6.5 **Extracurricular Programs** (Douglas Gressens – Chairperson, Janine Simms, Roy Green)

6.5.1 A motion is requested to approve Ellen Geidner as a Volunteer Junior High/Junior Varsity Football Cheerleading Coach for the 2019 Season.

- 6.5.2 A motion is requested to approve Allison Hughes as a Volunteer Varsity/Junior High/Junior Varsity Football Cheerleading Coach for the 2019 Season.
- 6.5.3 A motion is requested to approve Taylor Budwash as a Volunteer Assistant Volleyball Coach for the 2019 Fall Season.
- 6.5.4 A motion is requested to approve the following Supplemental Positions and salaries for the 2019-2020 school year:

Michelle Schwartz	Choral Director, Elementary	\$2,950.00
Cody Kelly	Choral Director, Elem Assistant	\$1,000.00
John Walsh	Elementary Envirothon	\$1,600.00
Tabitha Walsh	Elementary Envirothon	\$1,250.00
Timothy Hysock	Science Fair Coordinator	\$1,350.00
Richard Leibig	Tech Lead Teacher	\$ 500.00
Kelly Laudeman	Tech Lead Teacher	\$ 500.00
Cody Kelly	Tech Lead Teacher	\$ 500.00
Leah Briggs	4H Club	\$1,000.00
Ann Subick	4H Club	\$1,000.00
Joseph Wyatt	Academic Team Advisor	\$2,450.00
VACANT	Academic Team Assistant Advisor	
Ann Subick	Act 48 Coordinator	\$ 900.00
William Lennox	Band Director	\$2,800.00
Justene Frushone	Band Director, Assistant	\$1,400.00
Sarah Antanavage	Band Front Advisor	\$1,700.00
Brandi Kline	Choral Director, JSHS	\$3,250.00
William Lennox	Choral Director, JSHS Assistant	\$1,050.00
Michael Evans	Class Advisor, Freshmen	\$ 800.00
Amy Maziekas	Class Advisor, Freshmen	\$ 650.00
Michael Evans	Class Advisor, Sophomores	\$1,750.00
Amy Maziekas	Class Advisor, Sophomores	\$ 800.00
Michael Evans	Class Advisor, Juniors	\$1,750.00
Nick Brayford	Class Advisor, Juniors	\$1,800.00
Amy Maziekas	Class Advisor, Seniors	\$ 950.00
Nick Brayford	Class Advisor, Seniors	\$1,800.00
William Lennox	Concert Band	\$1,700.00
Ashley Borzak	Creative Tech Club Advisor	\$1,000.00
Maria Zangari	Debate Team Coach	\$ 700.00
VACANT	Debate Team Assistant Coach	
Bonita Leib	Diversity Club Advisor	\$ 850.00
Samantha White	Envirothon - Junior High	\$1,450.00
Danielle Moyer	Envirothon - Junior High	\$1,600.00
Siobhan White	Envirothon - Senior High	\$1,450.00
Morgan Bretz	Envirothon - Senior High	\$ 500.00
VACANT	FBLA Advisor	\$
Joseph Wyatt	Fire/Rescue	\$1,000.00
Michael Evans	Friends Forever Advisor	\$1,000.00
Marc Wislosky	Friends Forever Advisor	\$1,000.00
Joseph Wyatt	Geography Bee Coordinator	\$ 600.00
Siobhan White	Geography Bee Assistant	\$1,350.00
John Cuthie	Honor Society Advisor	\$1,850.00

Renata Blozousky	Subject Honor Society – Math	\$ 250.00
Rachel Anderson	Subject Honor Society – English	\$ 250.00
Lindsay Furman	Subject Honor Society – For. Lang.	\$ 250.00
Kelly Boyer	Subject Honor Society – Science	\$ 250.00
Joseph Wyatt	Subject Honor Society – Soc. Stud.	\$ 250.00
Philip Tenaglia	Math Counts Advisor	\$ 500.00
Joann Miller	NS News & Media Group Advisor	\$ 750.00
Michelle Misiewicz	NS News & Media Group Advisor	\$ 750.00
Betty Terry	Pep Club	\$1,150.00
Harry Lucas	Play Director	\$4,700.00
John Cuthie	Play Director Assistant	\$3,600.00
Brandi Kline	Play – Music Director	\$1,850.00
VACANT	Play – Tech Director	
Lynn Minalda	SADD Advisor	\$2,700.00
Harry Lucas	Senior Project Coordinator	\$1,000.00
Riyuichi Narita	Ski Club Advisor	\$ 550.00
Lindsay Furman	Spanish Club Advisor	\$1,150.00
Danielle Moyer	Spanish Club Advisor	\$1,150.00
Heather Schlein	Spelling Bee Coordinator	\$1,150.00
Nathan Hampton	STEM – Junior High	\$1,000.00
Kelly Stone	STEM – Senior High	\$1,000.00
Harry Lucas	Student Council Advisor	\$4,195.00
Lynn Minalda	TAT Advisor	\$1,550.00
Jennifer Rex	Tech Lead Teacher	\$ 500.00
Leah Briggs	Tech Lead Teacher	\$ 500.00
Michelle Misiewicz	Tech Lead Teacher	\$ 500.00
Craig Wagner	Trap Club	\$ 700.00
Scott Frew	Weightlifting Advisor (1 st Half)	\$2,350.00
Joe Tomtishen	Weightlifting Advisor (2 nd Half)	\$3,000.00
Amy Maziekas	Yearbook Advisor	\$1,100.00
Renata Blozousky	Yearbook Assistant Advisor	\$ 550.00

6.5.5 A motion is requested to accept the resignation of Frank Briggs as Head Cross Country Coach effective immediately.

6.6 **Policy/Legislative** (Ed Balkiewicz – Chairperson, Janine Simms, Sue O'Neill)

6.6.1 A motion is requested to approve the second reading of the following policies:

- 247 – Hazing
- 249 – Bullying/Cyberbullying
- 222 – Tobacco/Nicotine
- 323 – Tobacco/Nicotine
- 707 – Use of School Facilities
- 904 – Public Attendance at School Events
- 103 – Nondiscrimination/Discriminatory Harassment – School and Classroom Practices
- 103.1 – Nondiscrimination – Qualified Students with Disabilities

104 – Nondiscrimination/Discriminatory Harassment – Employment Practices

6.6.2 A motion is requested to approve the first reading of the following policies:

- 702.1 – Crowdfunding
- 335 – Family and Medical Leaves
- 435 – Family and Medical Leaves
- 535 – Family and Medical Leaves
- 913 – Nonschool Organizations/Groups/Individuals
- 150 – Title I – Comparability of Services

6.6.3 The President, Mr. Hepler, shall call for the nomination and election for the Office of Treasurer.

6.6.4 Information Item –
One attachments to Policy 918 District-Wide Title I Parental Involvement was updated – Title I School-Parent/Guardian Compact of the North Schuylkill Elementary School.

7. **Old Business** (Reserved for prior agenda items)

8. **New Business** (Reserved for items for placement on next meeting agenda)

9. **Other Reports**

9.1 Information Item

9.1-1 Election of School Board Members to the IU Board of Directors – Voting Ballots

9.1-2 A motion is requested to acknowledge that North Schuylkill STC Students will wear District issued pins at graduation symbolizing their participation in the Schuylkill Technology Center. In addition, all STC National Honor Society Students will wear National Honor Society cords issued by STC at graduation.

10. **Other Items for Consideration**

10.1 Invitation to Public to Speak

11. Dates for Future Meetings

Wednesday, June 12
Wednesday, June 19

Committee Meetings – 7:00 p.m.
Board of School Directors Committee of the Whole – 6:30 p.m.
Board of School Directors Regular Meeting – 7:00 p.m.

12. Adjournment